

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE ARCHCONFRATERNITY OF ST
STEPHEN HELD ON SATURDAY 4TH DECEMBER 2010, AT ST VINCENT'S CONVENT,
CARLISLE PLACE, LONDON SW1**

- Present:** Mr Nicholas Tilbury (Honorary President) in the Chair, the Officers, Reverend Dennis Touw (National Director), and the Reverend Keith Stoakes (Director for the Archdiocese of Westminster) plus 26 members entitled to vote.
- Apologies:** Rose Curry (Wavertree), Ken de Broize (Wellingborough), Chris Duke (Ellesmere Port), Graham Lake (Tooting Bec), John McCormack (Ingatestone), James Noakes (Oakham), John O'Brien (Sunbury), Alex Rebello (Letchworth), Marcello Rodrigues (Manor Park) and Michael Wild (Hutton)
- Welcome:** The President opened the meeting by welcoming Fr Dennis Touw, the National Director and Fr Keith Stoakes, the Diocesan Director for Westminster and all the delegates and visitors to the meeting.
- Minutes:** The Minutes of the Annual General Meeting held on Saturday 28th November 2009 were not read out by the Secretary but those present spent a few minutes reading them. The minutes were proposed by Mr Nicholas Chinnon (Grays) and seconded by Mr Henry Berry (Finchley Central) and signed by the Chairman.
- Matters Arising from the Minutes:** There were no matters arising.
- Annual Report:** The Annual Report was not read out by the Chairman as it had already been widely circulated.
Mr Vincent Shalvey (Honorary Treasurer) explained the Accounts and Balance Sheet for the year ending 30 September 2010.
The Annual report and the Accounts and Balance Sheet were proposed by Mr Nicholas Tilbury and seconded by Mr Jason Lawford (Manor Park). All voted in favour.
A copy of the Annual report and the Accounts and Balance Sheet is attached to the Minutes.
- National Director's Address** This can be accessed as a 'pdf file' from the Guild's web page.
- Election of Officers and Members of the Council:** The National Director took the Chair for the Election of Members of the Council. The Central Council for 2011 consists of:
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| Honorary President: | Mr Nicholas Tilbury (Westminster Cathedral) |
| Honorary Vice-President: | Mr Anthony Ogunseitán (Ponders End) |
| President Emeritus | Mr Anthony Hawes KSG (Palmer's Green) |
| Honorary Secretary: | Mr Michael O'Leary (Lincoln's Inn Fields) |
| Honorary Treasurer: | Mr Vincent Shalvey (Ely Place) |
| Business/Goods Manager: | Vacant |
- Members of the Council:
- Mr James Barber (Marylebone)
Mr Michael Chute (Brook Green)

Mr Martin Dole (Brook Green)
Mr Alexander Joza (Wembley 3)
Mr Lerone Rose (Westminster Cathedral)
Mrs Liz Woodhouse (Westminster Cathedral)

Co-opted:
Mr Jason Lawford (Manor Park)

The two new members for 2011 are Mr James Barber from Our Lady of the Rosary in Marylebone and Mr Alexander Joza from St Erconwald in Wembley.

Mr Jason Lawford from St Stephen in Manor Park was co-opted back on to the Central Council.

Dioceses are able to nominate representatives to attend the Central Council meetings and those listed below are regular attendees.

Brentwood: Mr Bernard Hicks (Canning Town)
Northampton: A new member is to be nominated following the retirement of Mr Ken de Broize (Wellingborough).

At present there is no Southwark representative.

Announcements and News: Archbishop's Mass - Mr President Michael Chute announced that the Annual Archbishop's Mass for Altar Servers will be held in Westminster Cathedral on Saturday 14th May 2011 at 2.30pm.

Guild Dinner – Mr Chute announced that the Annual Guild Dinner will take place at Brook Green's Parish Centre on Friday 4th February 2011. Bishop Peter Doyle, The Bishop of Northampton will be Guest of Honour.

Walsingham – Mr Chute announced that a pilgrimage will take place on Saturday 3rd September to celebrate the 950th anniversary of the apparition of Our Lady. The Chief Celebrant will be Archbishop Bernard Longley from Birmingham.

Mosaic – Mr Nicholas Tilbury reported that so far approximately £10,000 had been raised towards the cost of the mosaic and the target is £60,000. The Build a Brick promotion is ongoing with cards being sent out with goods orders.

Newsletter – Mr Anthony Ogunseitán said that lots of people would like to have had personal copies of The Altar Server but 25% of the Guild's profits were spent on the production. A free copy was sent to every Guild branch and donations may be required for future editions. The mailing list was updated as a result of launching the Altar Server. The editorial team will take over producing future editions and the team will be announced in the new year. The President thanked Mr Ogunseitán for all his hard work in re-launching the Altar Server.

Rome – Mr Anthony Hawes announced that talks have been held with PAX travel regarding a trip to be run in 2013. Mr Hawes suggested the trip could take place during the October half term but PAX have said that week is very popular and prices are higher and that consideration should be given to the February half term when flights and accommodation are considerably cheaper. Mr Hawes will obtain costs from PAX for both dates.

Any Other Business: Mr John Bonnici (Southwark) said that priests and MC's in the U.S.A. are already being trained in using the new missal. Fr Dennis replied that preparations are well underway for training to commence in the U.K.

Mr Michael Waterford (South Ruislip) proposed that an award should be made to retiring Presidents and other members of the Central Council. He suggested that a tie (different to the ones currently on sale) emblazoned with the Guild logo can be presented in recognition of the service. The incoming Central Council will take the proposal forward including an award for female members of the Central Council.

Martin Dole (Brook Green) proposed that a 'poor fund' should be set up to assist parishes who do not have sufficient funds for purchasing albs or cottas and cassocks. This provoked some discussion. Mr Michael Chute (Brook Green) said it is a good idea but parishes should appeal for help from their dioceses and Mr Anthony Hawes (President Emeritus) pointed out that Guild funds should not be used for this purpose. Fr Dennis said that if it were to provide help for third world parishes he would be very keen to help such Guild branches in this way.

Mr Nicholas Tilbury asked for feedback on this subject to be sent by email to the Secretary or by post.

Fr Keith Stoakes thanked those branches who had placed their Christmas orders in advance of the meeting and Mr Tilbury thanked Fr Keith and the goods packing team for all their work during the year.

There being no other business proper to an Annual General Meeting for discussion the meeting closed with prayers led by Fr Keith Stoakes and the singing of the Guild Hymn.

Date.....

Signed.....